

## **Disclosure obligation to the persons in the database**

At Etatsråd Johannes Theodorus Suhr's and wife Caroline Falchs Stiftelses First Section ( "The Suhrske Foundation") we prioritize data security and confidentiality high.

We describe below how we use the personal information processed on our website in connection with legitimate allowances , etc.

### **1. Data Manager and contact information**

The Suhrske Foundation (CVR No. 51 99 63 13) is responsible for your personal information. The Suhrske Foundation's address is Bonderupvej 148, 4370 Store Merløse .

### **2. Collection of personal information**

For example, the personal information we collect may include your name, email address, personal address, phone number and similar identification information, as well as your family relationships .

It will always be stated in connection with the submission of information whether the release is voluntary or necessary for the implementation of the desired action .

Collection of your personal information is in one or more of the following cases:

- When you apply for one of The Suhrske Foundation's grants
- When you receive a grant from The Suhrske Foundation
- When you register in The Suhrske Foundation's database

### **3. Use of personal data**

Personal data is collected and is used for the following purposes :

- Administration of applicants to the Suhrske Foundation's grants
- Payment of grant amounts
- Other purposes, for example, to find family members or other contacts
- Statistics
- Reporting to public authorities in accordance with applicable legal requirements
- Invitation to General Assembly and Family Arrangements
- Sending newsletters

The Suhrske Foundation may track which areas of the website our users visit. These data do not contain personal information. With the help of the collected data, knowledge of users' use of the website is

gained. This information is used to improve the website. We do not sell or otherwise disclose information about our users' use and navigation on the website.

#### **4. Transmission to other data controllers**

Your personal information is not disclosed to a third party without your permission. However, under certain circumstances, due to legislation it may be necessary to disclose information to public authorities.

#### **5. Distribution to data processors**

Your personal information is passed to The Suhrske Foundation partners who supply services on behalf of The Suhrske Foundation according to instructions and in compliance with data protection rules.

#### **6. Deletion of personal information**

We will delete your personal information when we no longer need to process them for the fulfillment of one or more of the purposes set out in section 3. However, information can be processed and stored for a longer time in the family database.

#### **7. Security**

We have implemented security measures to ensure that our internal procedures comply with our high security policy standards. We strive therefore to protect the quality and integrity of your personal information.

#### **8. Your rights**

You are entitled at any time to gain insight into the information we hold about you, however, with certain statutory exceptions. You are also entitled to object to the collection and further processing of your personal information. You also have the right to correct, delete or block your personal information in accordance with the rules. You also have the right to obtain information about yourself that you have given us and to have this information transmitted to another data controller (data portability).

If you wish to make use of your rights, please contact us by email at [stiftelsen@suhrske.dk](mailto:stiftelsen@suhrske.dk) or by letter to Bonderupvej 148, 4370 Store Merløse, which will attempt to respond to your objections in a reasonable manner.

#### **9. Withdrawal of consent**

You may revoke any consents you may have given at any time. We will then delete your information unless we can continue processing on another basis. If you wish to revoke your consent, please contact us by email at [stiftelsen@suhrske.dk](mailto:stiftelsen@suhrske.dk) or by letter to Bonderupvej 148, 4370 Store Merløse.

#### **10. Changes to information, etc.**

If you want to update, amend or delete personal information that we hold about you, if you want to get access the personal data registered about you or if you have questions about the above guidelines,

please contact us by email at [stiftelsen@suhrske.dk](mailto:stiftelsen@suhrske.dk) or by letter to Bonderupvej 148, 4370 Store Merløse.

## **11. Complaints**

If you wish to appeal against the processing of your personal information, please contact us by e-mail or letter as indicated in section 10 above.

You can also contact Datatilsynet, Borgergade 28, 5, 1300 Copenhagen K.